**Team charter**

**Values :**

work dedication – having social life is as much important as your career- customer satisfaction

**Communication guidelines :**

via Whatsapp group for subjects related to whole team or number of individuals - via E-mail for direct message for one of the team members when talking about issue or complaint

**Fun events :**

weekly dinner meeting – monthly outing

**Norms:**

team working – helpful mindset - team respect

**Meeting guidelines:**

everyone should has his talking time – no interruptions –polite talking

**Decision making:**

by voting almost all time but related to Project manager in critical situations which might need some experience

**Conflict resolution:**

team meeting at the first then if the issue continues the team leader should have the decision maybe after consulting the PM